

Conditions of the official forwarding agents and carriers of empties

- a) The German General Conditions for Forwarders (ADSp) (latest version) shall apply for all orders to the official trade fair forwarding agents. The forwarding rates for trade fairs and exhibitions are available from the official forwarding agents listed and will be sent on request. German law shall prevail. Place of jurisdiction shall be Munich.
When ordering cranes and fork lift trucks it must be noted that the trade fair forwarding agents only assume liability within the scope of the ADSp. Exhibitors are therefore strongly advised to take out transport and installation insurance.
The exhibitor shall have sole liability for all damage and consequential damage resulting from the incorrect specification of weights (individual weights).
- b) After award of the order, the official forwarding agents can in urgent cases act according to their discretion, while safeguarding the interests of the exhibitor, if there is no representative of the exhibitor on the stand. This shall also apply in the case of use of the cranes and fork lift trucks. This unorderd work must be paid for in exceptional cases according to the forwarding rates if the intervention was necessary in the interest of the goods.
- c) The liability of the official trade fair forwarding agents shall end with the placing of the exhibition goods in the exhibitor's stand even if the exhibitor or his representative is not present. In the case of return transport this shall not commence until the goods are actually collected from the stand even if the shipping documents have been issued previously at the office of the official forwarding agent. Storage will be undertaken by the official forwarding agent only if specially ordered and against payment.
- d) Invoices are payable net in cash within five days of receipt of the invoice. Since the invoices are usually for cash payment this payment deadline must be observed without fail.
The official forwarding agents are entitled to collect payment of expenses and charges during the trade fair, at least in the form of payment on account.

Explanations

1. Only packages that are actually empty can be designated and charged as **empties**. Packaging material must be made available on the stand, of suitable type for transport and if necessary bundled together. The price applies only for empties.
No liability is accepted for full goods left with empties.
2. All empties/ packaging must be marked with the address of the company, hall and stand number, otherwise correct return cannot be guaranteed.
3. The use of lifting vehicles and rental cranes is permitted only in connection with the official trade fair forwarding agents. In special cases, an additional agreement with Messe München, Technical Exhibition Services Division is necessary.
4. **The information on page 1 of this form is absolutely essential for proper processing of your order. Please fill this in carefully.**
5. Separate order by fax is required if the above mentioned lifting devices are to be used on several days.

Prices for fork lift trucks and mobile cranes on request from the official forwarding agents.

Delivery of goods consignments

When you address goods consignments for delivery to your stand, we would ask you to include the following data on the consignment and/or inform your forwarding agent of the data concerned:

- Name of the event
- Hall (designation of hall: A or B or C and number of hall (1-6)) or in case of outdoor exhibition area (designation: F and block number (5-13))
- Stand number of your exhibition stand
- Name of exhibitor
- Messegelände / Willy-Brandt-Allee, 81829 München, Germany

Please note that Messe München GmbH staff will not accept receipt of goods consignments intended for exhibition stands/third parties. This may only occur via the exhibitor himself or staff authorised by the exhibitor for this purpose. To this end, forwarding agents approved by Messe München offer the following services:

- Acceptance of receipt and storage of goods consignments until such time as the staff setting up the stand arrive
- Delivery service to the stand
- Storage of empty packaging and delivery of same for stand dismantling purposes

Further information on the services provided by the forwarding agents approved by Messe München are detailed on page 1 of 2 of this service form.

We advise our exhibitors not to deposit goods consignments in the halls or outdoor exhibition area unsecured during the set-up/ dismantling periods. Security staff can be ordered via Service Form 9.1 if required.

Return to:
 Messe München GmbH
 Hauptabt.
 Techn. Ausstellerservice
 Messegelände
 81823 München
 Germany

**For passing on to and
 invoicing by**
 Messe München's contractor

Working Platforms

10.2

Submit in duplicate

Exhibitor
Street/P.O.Box
Country, Town, Postcode

Hall Stand no.	Outdoor exhibition area Block
Contact	
Phone with area code and ext.	Fax with area code and ext.
E-mail	

Please pass on our order to the accredited MMG contractor designated below:

**Gardemann Arbeits-
 bühnen GmbH & Co. KG**
 Stahlgruberring 21
 81829 München
 Tel. (+49 800) 3 22 72 27
 Fax (+49 800) 3 22 72 26
 Mobil: (+49 1 75) 5 80 13 29
 info@gardemann.de

Roggermaier Arbeitsbühnen
 Benzstraße 10
 85551 Kirchheim
 bei München
 Tel. (+49 89) 90 50 06-0
 Fax (+49 89) 90 50 06-55
 Messe-Hotline: (+49 89) 90 50 06-24
 www.roggermaier.de

We hereby order the following working platform(s):

No.	Qty.	Type/Working height	Rental fee per day for a total rental period of		Please enter the requested dates for set-up and dismantling (date/time)			
			1-2 days	from 3 days	Set-up from	to incl.	Dismantling from	to incl.
1		Material lift up to 6.00 m	EUR 89.00	EUR 61.00				
2		Material lift up to 7.50 m	EUR 106.00	EUR 69.00				
3		Personnel lift up to 9.40 m	EUR 121.00	EUR 98.00				
4		Personnel lift up to 11.00 m	EUR 148.00	EUR 107.00				
5		Personnel lift up to 13.50 m	EUR 167.00	EUR 123.00				
6		Scissor-type platform up to 8 m	EUR 131.00	EUR 102.00				
7		Scissor-type platform up to 10 m	EUR 157.00	EUR 131.00				
8		Scissor-type platform up to 12 m	EUR 196.00	EUR 154.00				
9		Articulated boomlift up to 14 m	EUR 253.00	EUR 194.00				
10		Articulated boomlift up to 16 m	EUR 338.00	EUR 262.00				
11		Articulated boomlift up to 19 m	EUR 349.00	EUR 283.00				
12		Boomlift up to 20 m	EUR 364.00	EUR 282.00				
13		Boomlift up to 22 m	EUR 381.00	EUR 297.00				
14		Boomlift up to 25 m	EUR 429.00	EUR 351.00				

If you require a working platform at short notice (delivery within 4 hours after receipt of the order), a transport surcharge of EUR 78.00 for every working platform delivered will be made. Other types of equipment, special equipment, short deployments, etc. are available upon request.

Contact(s) during set-up/dismantling at the fair

Name: _____ Phone: _____

Any contract concluded exists directly between the exhibitor and MMG's contracting company. The specific terms of contract can therefore only be agreed between the exhibitor and MMG's contracting company.

Place, date
Company stamp and legally binding signature of exhibitor

**The contracting company is authorised to collect payment at the stand.
 The rental fee is payable when the equipment is supplied to the exhibitor.**

**Please note that only the working platforms/
 lifts offered by MMG may be used on the trade fair grounds.**

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